



Report to Safer and Stronger Communities Scrutiny & Policy Development Committee Thursday 6th July 2017

Report of: Policy and Improvement Officer

Subject: Draft Work Programme 2017/18: Safer & Stronger
Communities Scrutiny Committee

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At the start of the municipal year each scrutiny and policy development committee determine and agree a work programme.

A draft work programme 2017/18 for this Scrutiny and Policy Development Committee is attached at appendix 1 for the Committee's consideration and discussion. Appendix 2 provides a log of the issues looked at in 2014/16, 2015/16 and 2017/18. Appendix 3 is Sheffield selecting scrutiny topic tool.

Type of item: The report author should tick the appropriate box

Reviewing of existing policy	
Informing the development of new policy	
Statutory consultation	
Performance / budget monitoring report	
Cabinet request for scrutiny	
Full Council request for scrutiny	
Community Assembly request for scrutiny	
Call-in of Cabinet decision	
Briefing paper for the Scrutiny Committee	
Other	X

The Scrutiny Committee is being asked to:

- Consider and discuss the committee's work programme for 2017/18
- Identify, prioritise and agree topics for inclusion in the work programme

Background Papers:

[Sheffield Council Constitution](#)

Category of Report: OPEN

Draft Work Programme 2017/18: Safer & Stronger Communities Scrutiny Committee - Thursday 6th July 2017

1.0 Determining the work programme

- 1.1 The draft work programme 2017/18 at Appendix 1 includes provisionally scheduled agenda items against meeting dates as well as a list of possible policy items to be agreed, added to, prioritised and scheduled.
- 1.2 The work programme remains a live document throughout the year to be shared and discussed at each meeting of the Committee.
- 1.3 The Committee should prioritise which issues will be included on formal meeting agendas, whether as a single agenda item, in depth approach, or for information/briefing only.
- 1.4 The Committee may wish to reflect on the principles attached at Appendix 3 and referred to in section 3 below to ensure that scrutiny activity is focussed where it can add most value. Section 2 below gives a legislative context to Safer and Stronger Communities Scrutiny and Policy Development Committee.

2.0 Legislative Powers relevant to Safer and Stronger Communities Scrutiny and Policy Development Committee

- 2.1 Under the Police and Justice Act 2006, every local authority is required to have a Crime and Disorder Committee with the power to scrutinise the local Crime and Disorder Reduction Partnership (CDRP). In Sheffield the Crime and Disorder Committee is the Safer & Stronger Communities Scrutiny Committee and the local Crime and Disorder Reduction Partnership (CDRP) is the Safer and Sustainable Communities Partnership.
- 2.2 The requirements of the 2006 Act were enacted by the Crime and Disorder (Overview and Scrutiny) Regulations 2009 which came into force for local authorities in England on 30 April 2009. Under the Act the Crime and Disorder Committee (in Sheffield the Safer & Stronger Communities Scrutiny Committee) can:
 - Scrutinise decisions made and actions taken in connection by the responsible authorities that make up the CDRP
 - Request information from the responsible authorities
 - Require attendance of officer or employees or responsible authorities to answer questions or to provide information.
- 2.3 The Safer and Sustainable Communities Partnership is made up of all the public services in the city, with representatives from the private and voluntary sectors. The Partnership considers issues across the breadth of community safety, such as: crime, anti-social behaviour, drug and

alcohol misuse, community cohesion, preventing offending and reoffending, and protecting vulnerable people.

- 2.4 The bodies represented on the Partnership have a statutory duty to work together to prevent crime and disorder in their area. The Partnership is also required by statutory regulation to produce an annual assessment of the levels and patterns of crime, disorder and substance misuse, and agree an annual partnership plan. This is referred to as the Joint Strategic Intelligence Assessment.
- 2.5 The Police Crime Panel was established with the statutory function to scrutinise and hold to account the Police and Crime Commissioner for South Yorkshire.

3.0 Resources for scrutiny

- 3.1 We have set up a [scrutiny intranet page](#) which contains some useful documents and links, including the following documents:
- **Selecting topics** - PAPER criteria - **P**ublic Interest, **A**bility to Change, **P**erformance, **E**xtent, **R**eplication - our tool for selecting the most appropriate topics for scrutiny (Appendix 3)
 - **Approaches to scrutiny** – an overview of the four broad ways in which a committee can choose to scrutinise topics
 - **Developing KLOEs** –questions to ask when developing Key Lines of Enquiry (KLOEs)
 - **Questioning styles** - a Centre for Public Scrutiny (CfPS) guidance document

4.0 Recommendations

- 4.1 The Scrutiny Committee is being asked to:
- Consider and discuss the committee's work programme for 2017/18
 - Identify, prioritise and agree topics for inclusion in the work programme
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Safer and Stronger Communities Scrutiny and Policy Development Committee

DRAFT WORK PROGRAMME 2017/18

Last updated: 28th June 2017

Please note: the work programme is a live document and so is subject to change.

Topic	Reasons for selecting topic	Key Contact	Scrutiny Style
Thursday 6th July 5-8 pm			
Hate Crime Task Group - initial response to the recommendations of the task group	Extract from Task Group report <i>"The Committee would like to request that Cabinet provide an initial response to their recommendations by July 2017 with a more detailed progress report to be provided by the end of 2017"</i>	Maxine Stavrianakos, Head of Neighbourhood Intervention & Tenant Support Julia Cayless, Partnership and Performance Manager	Agenda Item – task group follow up
Hate Crime – verbal updates from partners South Yorkshire Police	To receive an update on work of South Yorkshire Police and Equality Hub Network cross hub working group	Chief Inspector Ian Roberts, South Yorkshire Police	Agenda Item - task group follow up

Tower Blocks in Sheffield	Fire Safety on Council High Rise Residential Blocks	Jayne Dunn, Cabinet Member Neighbourhoods and Community Safety; Janet Sharpe, Director of Housing and Neighbourhood Service; Jill Hurst, Head of Housing Investment and Repairs.	Agenda Item
Draft Work Programme 2017-18		Policy and Improvement Officer	Agenda Item
For information - update report on Financial Inclusion Strategy		Report of Director of Policy, Performance, Communications	Briefing Paper
For information - Response to public questions	Response to public questions raised at 6th April meeting (2 No.)	Policy and Improvement Officer	Briefing Paper
Thursday 14th September 5-8 pm			
Challenge for Change	Present latest completed project; and service lead update on actions in response to previous Challenge for Change findings	Tina Gilbert, Assistant Manager, Communities	Single Agenda Item
Work programme 2017-18		Policy and Improvement Officer	Standing item

Thursday 12th October 5-8 pm			
Neighbourhood Policing	Receive an update on neighbourhood policing now, including the combined Council/SYP team, and future direction	Maxine Stavrianakos, Head of Neighbourhood Intervention & Tenant Support	Single agenda item
Work programme 2017-18		Policy and Improvement Officer	Standing item
Thursday 14th December 5-8 pm			
Hate Crime Task Group - more detailed progress report	More detailed reporting on response to recommendations – may be rescheduled to January meeting	Jayne Dunn, Cabinet Member Neighbourhoods and Community Safety; Maxine Stavrianakos, Head of Neighbourhood Intervention & Tenant Support	Agenda Item - task group follow up
Thursday 18th January 5-8 pm			
Work programme 2017-18		Policy and Improvement Officer	Standing item
Thursday 8th March 5-8 pm			
Scrutiny Annual Report 2017-18 Draft Content & Work Programme 2018-19	This report provides the Committee with a summary of its activities over the municipal year for inclusion in the Scrutiny Annual Report 2017-18. It also includes a list of topics which it is recommended be put forward for consideration as part of the 2018-19 Work Programme for this committee.	Policy and Improvement Officer	Annual item

Possible policy items to be agreed, added to, prioritised and scheduled			
Street begging and the Impact of drug use and drinking (including street drinking) on communities	Scrutiny focus to be developed		
Youth Justice	Scrutiny focus to be developed		
Sheffield Cohesion Strategy	An update on progress and actions		
Housing - evictions	Consider and test policy, process, costs		
Housing Associations	Consider housing association annual reports, issues, future strategy		
Community Safety - safe city	Consider non hate crime and policing matters, including 101 service		
Neighbourhood Working - A New Approach for Sheffield	The committee received a report on 16th February, and they agreed to request an interim update 3-6 months into implementation of the new model		
SY Fire Authority	Initial briefing - relationship with scrutiny		
Safer & Sustainable Communities Partnership Board	Initial briefing - relationship with scrutiny		
TASK GROUP			
Dependent on resources and need			

Safer and Stronger Communities Scrutiny and Policy Development Committee - Log of Topics		
Topic	Year	Month
Right to Buy Update report - Briefing Paper	2014/15	February
Police and Crime Panel Update	2014/15	November
The Housing+ Model and its Implementation	2014/15	September
Update for Challenge for Change Grass Cutting Report	2014/15	November
Police and Crime Panel Update	2014/15	March
Land Management Arrangements Within the HRA - Briefing Paper	2014/15	February
Welfare Reform - January 2015 Update - Briefing Paper	2014/15	February
Review of the Partner Resource Allocation Meeting (PRAM) - briefing paper	2014/15	July
Challenge for Change - Community Engagement	2014/15	September
Welfare Reform - November 2014 Update - Briefing Paper	2014/15	November
The Impact of Welfare Reform on Sheffield's Residents - Update March 2015	2014/15	March
Review of the Partner Resource Allocation Meeting (PRAM) - Briefing Paper	2014/15	November
Council House Building	2014/15	July
Progress on Implementation of the Allocations Policy	2014/15	March
Social Housing Repairs and Maintenance Contract	2014/15	March
Right to Buy Update report - briefing paper	2014/15	March
Responding to Domestic and Sexual Abuse in Sheffield	2014/15	February
Call-In of Decision on 'Future Options for the Housing Repairs & Maintenance Service'	2014/15	March
Police and Crime Panel Update	2014/15	February
Review of the Partner Resource Allocation Meeting (PRAM) - briefing paper	2014/15	March
South Yorkshire Police and Crime Panel – Joint Working Protocol Proposal	2014/15	September
The Impact of Welfare Reform on Sheffield's Residents	2014/15	July
Local Area Partnerships and Community Engagement - Briefing Paper	2014/15	November
Community Safety Update 2015	2014/15	February
Draft Work Programme	2014/15	July
Housing Revenue Account (HRA) Business Plan Update 2015/16	2014/15	November
Welfare Reform - September 2014 Update	2014/15	September
Right to Buy Update November 2014 - Briefing Paper	2014/15	November
Right to Buy Update - September 2014	2014/15	September
Right to Buy Update report - briefing paper	2014/15	July

APPENDIX 2

Overview of the Committee's Role and Remit	2015/16	July
Customer Engagement in the Housing Repairs Insourcing Project	2015/16	July
The Private Rented Sector in Sheffield	2015/16	July
Police and Crime Panel Update	2015/16	July
Work Programme 2016/16	2015/16	July
Welfare Reform - July 2015 - Update - Briefing Paper	2015/16	July
Right to Buy - Update - Briefing Paper	2015/16	July
Implications of the National "Summer Budget" for Housing	2015/16	September
Police and Crime Panel Update	2015/16	September
Right to Buy Update - Briefing Paper	2015/16	September
Housing Revenue Account Business Plan - Annual Review	2015/16	October
Police and Crime Panel Update	2015/16	October
Right to Buy Update - Briefing Paper	2015/16	October
Private Rented Sector - Briefing Paper	2015/16	October
Community Engagement Review	2015/16	December
Housing and Planning Bill Update	2015/16	December
Police and Crime Panel Update	2015/16	December
Right to Buy Update - Briefing Paper	2015/16	December
Sheffield Money - Briefing Paper	2015/16	December
Community Safety	2015/16	February
Police and Crime Panel Update	2015/16	February
Right to Buy - Briefing Paper	2015/16	February
Private Rented Sector - Briefing Paper	2015/16	February
Challenge for Change: Vacant Property Management	2015/16	February
Rough Sleeping in Sheffield	2015/16	April
S&S Communities Annual Report (draft) & work programme	2015/16	April
Police and Crime Panel Update	2015/16	April
Challenge for Change: Community Engagement Report:Progress - Briefing Paper	2015/16	April
Right to Buy - Briefing Paper	2015/16	April
Challenge for Change: Community Engagement Report	2016/17	July

APPENDIX 2

The role and remit of the Safer & Stronger Communities Scrutiny Committee	2016/17	July
Work Programme 2016/17	2016/17	July
Housing and Planning Act 2016 Update	2016/17	September
Call in of Cabinet Member decision: Asset of Community Value Nomination - The University Arms,	2016/17	October
Library Review 2016 – Future support arrangements for volunteer run libraries	2016/17	October
Sheffield City Council's Draft Cohesion and Integration Strategy and Action Plan	2016/17	October
Hate Crime and Hate Incidents 2015/16 - Briefing Paper	2016/17	October
The Work of the Police and Crime Panel - Briefing Paper	2016/17	October
Challenge for Change: The Council Housing Service's Preparation for the Implementation of Universal Credit	2016/17	December
Welfare Reform Update	2016/17	December
Financial Inclusion	2016/17	December
Hate Crime Task Group - verbal update	2016/17	December
Briefing Paper - Hate Crime and Hate Incidents: 1 November 2014 - 31 October 2016	2016/17	December
Safer & Sustainable Communities Partnership	2016/17	February
Neighbourhood Working: a new approach for Sheffield	2016/17	February
Hate Crime Task Group – Draft Report	2016/17	February
Briefing Paper - Hate Crime and Hate Incidents 1st Feb 2015 – 30th Jan 2017	2016/17	February
Housing + Model and Implementation	2016/17	April
Challenge for Change: Vacants Property Service	2016/17	April
Call-in – Approval of new Houses of Multiple Occupancy (HMO) Licensing standards	2016/17	April
Briefing Paper - Police & Crime Panel Update	2016/17	April
Briefing Paper - Hate Crime and Hate Incidents	2016/17	April
Briefing Paper - Scrutiny Annual Report 2016-17 Draft Content & Work Programme 2017-18	2016/17	April

Sheffield Council Scrutiny Selecting Scrutiny topics

This tool is designed to assist the Scrutiny Committees focus on the topics most appropriate for their scrutiny.

- **P**ublic Interest
The concerns of local people should influence the issues chosen for scrutiny;
- **A**bility to Change / Impact
Priority should be given to issues that the Committee can realistically have an impact on, and that will influence decision makers;
- **P**erformance
Priority should be given to the areas in which the Council, and other organisations (public or private) are not performing well;
- **E**xtent
Priority should be given to issues that are relevant to all or large parts of the city (geographical or communities of interest);
- **R**eplication / other approaches
Work programmes must take account of what else is happening (or has happened) in the areas being considered to avoid duplication or wasted effort. Alternatively, could another body, agency, or approach (e.g. briefing paper) more appropriately deal with the topic

Other influencing factors

- **Cross-party** - There is the potential to reach cross-party agreement on a report and recommendations.
- **Resources**. Members with the Policy & Improvement Officer can complete the work needed in a reasonable time to achieve the required outcome

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